

April 9, 2014

**MINUTES OF A REGULAR MEETING OF THE
TORRANCE PARKS AND RECREATION COMMISSION**

1. CALL TO ORDER

The Torrance Parks and Recreation Commission convened in a regular session at 7:00 p.m. on Wednesday, April 9, 2014 in the West Annex Meeting Room, Torrance City Hall.

2. ROLL CALL/MOTIONS FOR EXCUSED ABSENCE

Present: Commissioners Baxter, Greenberg, Love, Mayeda, Reilly, Uchima, and Chairperson Hays.

Absent: None.

Also Present: Community Services Director Jones, Senior Business Manager Minter, Park Services Manager Carson, Recreation Services Manager Brunette, and Administrative Analyst Orpe.

3. FLAG SALUTE

Commissioner Greenberg led the Pledge of Allegiance.

4. AFFIDAVIT OF POSTING

MOTION: Commissioner Baxter moved to accept and file the report of the City Clerk on the posting of the agenda. Commissioner Uchima seconded the motion; a roll call vote reflected unanimous approval.

5. APPROVAL OF MINUTES

Minutes were not available.

6. ORAL COMMUNICATIONS #1

None.

7. NEW BUSINESS

**7A. CONSIDERATION OF A PROPOSAL FROM TYLER SPORTS, INC.,
TORRANCE BATTING CAGES**

Senior Business Manager Minter provided background and recommended that the Commission support a proposal from Tyler Sports, Inc., for further development of an additional turf field at Wilson Park. He stated that the proposal, included in Attachment A, is for Tyler Sports to add to their existing turf area by expanding into the remaining skatepark area. The map of the current and proposed joint use areas can be found in Attachment B. He noted that Tyler Sports would purchase and install approximately

13,000 square feet of sports turf on top of existing concrete, add sand and rubber pellets to create a cushioned play surface, and cover additional electrical costs. He stated that the total investment from Tyler Sports is estimated at \$75,000, plus the utility charges.

He called attention to the terms of a new agreement in Attachment C that addresses the City's needs and gives Tyler Sports an opportunity for growth. The proposed terms include removing the 'Out' clause regarding the skatepark, terminating the optional two-year extension and adding two five-year extensions, tying the Minimum Basic Rent to the Consumer Price Index, and increasing the percentage of gross monthly rent for each extension. He noted that the City has had an excellent relationship with Tyler Sports and their proposal is a good opportunity to invest in an area that is largely unused.

Community Services Director Jones explained that the decision to release the 'Out' clause was made because it is unlikely that additional funding will come forward in the next few years to construct a skatepark. He stated that the youth basketball program uses the proposed area during the winter months and that they would be able to practice in Hull School's gymnasium at a cost of approximately \$6,000 rental fee for those three months.

Chairperson Hays initiated a brief discussion centered on the possibility of using revenue generated from the additional space to offset the rental fee for the Hull School gymnasium.

Kevin Tyler, Tyler Sports, Inc., stated that it is a privilege to serve the City and shared information about fundraisers held at the facility.

Commissioner Uchima moved to recommend support of the proposal from Tyler Sports, Inc. for the development of an additional turf field at Wilson Park, with the caveat that expected revenue would go towards offsetting costs associated with the rental of Hull School's gymnasium. Commissioner Mayeda seconded the motion; a roll call vote reflected unanimous approval.

Community Services Director Jones stated that the Commission's recommendation would go to City Council on April 22, 2014.

7B. FUNDING APPROVAL FOR LAGO SECO PARK BATHROOM

Administrative Analyst Orpe provided background and requested that the Commission approve the addition of \$60,000 in unallocated Facilities funds to the Lago Seco Park Bathroom project. He explained that responses to the procurement for a contractor came in higher than the approved anticipated cost of \$125,000 due to geotechnical remediation of the foundation. He noted that the new project total would be \$185,000 and, with this additional request, the new remaining balance in the Facilities fund would be \$54,235.93.

MOTION: Commissioner Mayeda moved to concur with staff recommendation. Commissioner Baxter seconded the motion; a roll call vote reflected unanimous approval.

8. STANDING COMMITTEE UPDATES

8A. FACILITIES COMMITTEE

Commissioner Baxter reported that the Facilities Committee met on April 3 to begin planning the annual Parks and Recreation Awards Banquet. He announced that the theme would be soccer. He advised that nominating forms would be sent to Commissioners and staff members on April 10, with a May 9 deadline, and that nominees related to the theme is optional.

8B. GRANTS COMMITTEE

Commissioner Mayeda reported that the Grants Committee plans to meet in the near future to discuss one of last year's grant recipients.

8C. OPEN SPACE COMMITTEE

No report.

8D. PROGRAMS COMMITTEE

No report.

9. MONTHLY DEPARTMENT ACTIVITY

9A. ADMINISTRATIVE SERVICES DIVISION

Senior Business Manager Minter noted that the Administrative Services Division Report for March 2014 was included in agenda packets. He announced that the Commission's recommendation for additional permitted picnic areas was approved by City Council and that staff has begun taking reservations.

In response to Commissioner Reilly's inquiry regarding bouncer permits issued, he stated that he is unaware of any negative feedback, adding that they tried to select areas in the parks that would minimize noise.

Chairperson Hays pointed out that resident enrollments decreased but that non-resident enrollments increased.

9B. PARK SERVICES DIVISION

Park Services Manager Carson noted that the Park Services Division Report for March 2014 was included in attachments. He reported that some of the bases of the wooden light poles at Columbia Park were found to be rotted. He stated that the areas are taped off and that they are in the process of securing bids for replacement.

9C. RECREATION SERVICES DIVISION

Recreation Services Manager Brunette noted that the Recreation Services Division Report for March 2014 was included in agenda packets.

10. ORAL COMMUNICATIONS #2

10A. Youth Council member Timothy Harvey, Torrance High School, introduced himself and thanked Commissioners for attending the Pancake Breakfast.

10B. Senior Business Manager Minter announced that names are still being taken for the donor wall at the Toyota Sports Complex.

10C. Community Services Director Jones expressed his appreciation to Commissioner Greenberg and Chairperson Hays for serving on the Beat the Odds selection committee.

10D. Commissioner Love stated that she enjoyed Farmers' Market Manager Chan's first electronic newsletter.

10E. Commissioner Hays informed Commissioners that the final fish dinner at Nativity Church is April 11.

10F. Commissioner Love stated that the Kiwanis Club of Torrance cleaned up the south area of Madrona Marsh Preserve for Earth Day.

10G. Commissioner Greenberg stated that the four Torrance Rotary Clubs and other volunteers would be working at Madrona Marsh Preserve and Seaside Heroes Park over the weekend.

10H. Commissioner Uchima commended staff for the successful grand opening of the Toyota Sports Complex.

11. ADJOURNMENT

MOTION: At 7:56 p.m., Commissioner Uchima moved to adjourn the meeting to Wednesday, May 14, 2014 at 7:00 p.m. in the West Annex Meeting Room, Torrance City Hall. Commissioner Greenberg seconded the motion and, hearing no objection, Chairperson Hays so ordered.

###

Approved as submitted May 14, 2014 s/ Sue Herbers, City Clerk
